

राजस्थान सरकार
निदेशालय कोष एवं लेखा

"ए" ब्लॉक, वित्त भवन, ज्योति नगर, जनपथ, जयपुर-302005

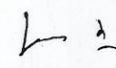
क्रमांक : अबनि/निकोले/ ASLAAS-5 कार्ड्स/2019/ 9861 दिनांक : 6/8/2019
समस्त कोषाधिकारी (अल्प बचत), 9822 -
राजस्थान, जयपुर।

विषय :- महिला प्रधान अधिकृत अभिकर्ता की नई एजेन्सी जारी करने/नवीनीकरण के क्रम में।

वित्त मंत्रालय भारत सरकार के पत्रांक F.2/1/2001-NSI दिनांक 15.11.2002 (संलग्न) द्वारा MPKBY एवं SAS एजेन्टों की नियुक्ति एवं नवीनीकरण का कार्य क्षेत्रीय निदेशक, राष्ट्रीय बचत संस्थान, नई दिल्ली द्वारा रोके जाने से सूचित किया गया है। राष्ट्रीय बचत संस्थान, वित्त मंत्रालय, भारत सरकार के पत्रांक AIPCGC (3)/17-18/658 दिनांक 25.09.2017 (संलग्न) के अनुसार अभिकर्ताओं की नियुक्ति व एजेन्सी का नवीनीकरण का कार्य 21.11.2002 से राज्य सरकारों के अधीन किये जाने से सूचित किया जाकर राज्य के सीनियर अधिकारियों द्वारा अभिकर्ता नियुक्ति/नवीनीकरण एजेन्सी परिवर्तन इत्यादि के निर्णय पूर्व में वित्त मंत्रालय, भारत सरकार द्वारा जारी एजेन्सी नियमों के अनुरूप लिये जा सकने से अवगत कराया है। वित्त (राजस्व) विभाग के आदेश क्रमांक प.5(7)वित्त/राजस्व/02 पार्ट जयपुर दिनांक 28.01.2010 (प्रतिलिपि संलग्न) के अनुसरण में संबंधित जिलों का कार्य जिला कलेक्टर के निर्देशन में जिला कोषाधिकारी (अल्प बचत) द्वारा संपादित किया जाना अपेक्षित है।

अतः उक्त प्रसारित निर्देशों के क्रम में जिला कोषाधिकारी द्वारा भारत सरकार के नियमों के अनुसार अभिकर्ताओं की एजेन्सी नवीनीकरण व नवीन एजेन्सियाँ जारी करने से संबंधित कार्य अपने स्तर से संपादित किया जाना अपेक्षित है।

संलग्न :- उपरोक्तानुसार


(मुकुन्द सोहोनी)
निदेशक

उपनिदेशक (राजस्व) को पिछागीय के कार्ड्स पर उपलोड करने हेतु।

राजस्थान सरकार
वित्त (राजस्व) विभाग

क्रमांक प 5(7)वित्त/राजस्व/02 पार्ट

जयपुर, दिनांक : 28/1/2010

- आदेश -

1 मंत्रिमण्डल आज्ञा क्रमांक 83/2009 दिनांक 06.10.2009 तथा मंत्रिमण्डल सचिवालय की अधिसूचना क्रमांक प.27(4)मं.म./2009 दिनांक 15.12.2009 के अनुसरण में अल्प बचत एवं राज्य लॉटरीज विभाग को निदेशालय, कोष एवं लेखा, राजस्थान में समाहित किया जाता है। समाहित विभाग से संबंधित कार्य का निष्पादन अब निदेशक, कोष एवं लेखा विभाग तथा जिला स्तर पर कलेक्टर के निर्देशन में कोषाधिकारी द्वारा किया जायेगा।

2 निदेशक, अल्प बचत एवं राज्य लॉटरीज विभाग में स्वीकृत 75 पदों (परिशिष्ट 'क') में से वेतन उच्चीकरण एवं विसंगति निवारण समिति में कार्यरत 6 कर्मचारियों/अधिकारियों के पदों को छोड़कर अल्प बचत एवं राज्य लॉटरीज विभाग के लिए स्वीकृत निम्न पदों को दिनांक 1.4.2010 से समाप्त किया जाता है :-

क्र. सं.	पदनाम	समाप्त किये जा रहे पद			पैतृक विभाग
		मुख्यालय	जिला कार्यालय	योग	
1	निदेशक	1	-	1	कार्मिक विभाग
2	अतिरिक्त निदेशक	1	-	1	वित्त विभाग
3	उप निदेशक	1	-	1	वित्त विभाग
4	सहायक लेखाधिकारी	2	-	2	निदेशालय, कोष एवं लेखा विभाग
5	मुख्य विधि सहायक	1	-	1	विधि विभाग
6	डाटा एन्ट्री ऑपरेटर	1	-	1	सूचना एवं प्रौद्योगिकी विभाग
7	कनिष्ठ लेखाकार	2	-	2	निदेशालय, कोष एवं लेखा विभाग
8	निजी सहायक	1	-	1	अल्प बचत एवं राज्य लॉटरीज विभाग
9	कार्यालय सहायक	1	-	1	अल्प बचत एवं राज्य लॉटरीज विभाग
10	स्टेनो	1	-	1	अल्प बचत एवं राज्य लॉटरीज विभाग
11	वरिष्ठ लिपिक	3	9	12	अल्प बचत एवं राज्य लॉटरीज विभाग
12	कनिष्ठ लिपिक	5	34	39	अल्प बचत एवं राज्य लॉटरीज विभाग
13	चौश्रोक	4	2	6	अल्प बचत एवं राज्य लॉटरीज विभाग
कुल योग		24	45	69	



भारत सरकार, वित्त मंत्रालय
GOVERNMENT OF INDIA, MINISTRY OF FINANCE
राष्ट्रीय बचत संस्थान
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L.No.AIPCGC(3)/17-18/ 658

Date. 25.09.17

प्रति,

पायल शर्मा
संयुक्त निदेशक (अल्प बचत)
निदेशालय कोष एवं लेखा
"ए" ब्लाक, पित्त भवन, ज्योति नगर,
जनपथ, जयपुर - 302005 (राज0)

विषय:- महिला प्रधान अभिकर्ता के अल्प बचत खातों के स्थानान्तरण हेतु मार्गदर्शन बाबत।

महोदय,

उपरोक्त विषयान्तर्गत आपके पत्रांक-प.नि.को.ले./अ.ब.प्रकोष्ठ/2010/8013 दिनांक 24.07.2017 के संबंध में लेख है कि अभिकर्ताओं की नियुक्ति एवं एजेन्सी नवीनीकरण आदि का कार्य 21.11.2002 से राज्य सरकारों के अधीन है। अतः राज्य के स्थानीय अधिकारियों द्वारा अभिकर्ता नियुक्ति/नवीनीकरण/एजेन्सी परिवर्तन इत्यादि के निर्णय पूर्व में वित्त मंत्रालय, भारत सरकार द्वारा जारी एजेन्सी नियमों के अनुरूप लिख सकते हैं।

(निर्णय - उपरोक्त पत्रांक)

भवदीय

(दीपक शर्मा)
संयुक्त निदेशक एवं नोडल अधिकारी,
वित्त मंत्रालय (लोक शिकायत)

concerned post offices.

[N.S.C. Nagpur letter No. 17672/Agency/23-1/87 dated 12.10.1995
circulated under D.G. Posts letter No. 61-43/95-SB dated 12.1.1996]

13. Transactions through messenger :- Unauthorised person like male relatives, etc. of a Mahila agent should not be permitted to transact business on behalf of a Mahila Agent. The scheme does not envisage such agency by proxy. Only a limited facility of the use of messenger by Mahila agents has been provided in D.G. Posts Circular No. 61-7/73-SB dated the 30.4.1974 [See para 3 of Part V]. This permits the nomination of messenger only for depositing monies collected by agents with the post offices. The messenger will have to be accredited for this purpose. No other person can act as messenger.

It has been decided that in the event of sickness, absence away from headquarters or in other circumstances when Mahila agent cannot perform her functions under the scheme, a messenger may be permitted to be nominated by the agent in the same manner as is done by the SAS Agent and the Deputy Regional Director of the area, on the recommendation of the District Savings Office concerned, may accredit the messenger. For this purpose, the agent will have to execute a Supplementary Agreement in form at Annexure-7 indemnifying the Government against any loss as a result of this messenger transacting business with the post office on her behalf.

[NSC Nagpur letter No. 42327-78/MGS(3)/81 dated 5.12.1981]

Note :- The form of Supplementary agreement has been taken from the book of Executive Instructions issued by the Government of Haryana.

14. Commission :- With effect from 1st January, 2000, commission at the rate of 4% of deposits shall be paid to MPKBY Agents, Agent's Organisation or its duly authorised representative on the total investment deposited by her/him.

[MOF (DEA) letter No. F. 18/5/99-NS.II dated 1.1.2000]

15. Time Limit for Transactions :- All the transactions must be handled promptly and completed expeditiously by the agent organisation and its authorised workers and agents leaders. The maximum time allowed shall be as follows:-

(i) **Deposit of money :-** The money must be deposited in the post office to which the authorised worker/agent leader is attached within five to ten days from the date of its receipt from the investor. This is subject to further condition that the deposits must be made in the post office by the last day of the month, in any case.

(ii) **Delivery of Pass Book :-** The pass book must be delivered to the investor within ten days from the date of its receipt from the post office.....

(iii) **Commission claim :-** With effect from 1.5.2000 the commission due to the agents will be paid by the Postmasters at source at the time depositing

money at the post offices. The Mahila agent or the authorised worker of an agent organisation, as the case may be, shall prepare a schedule of deposits (Form ASLAAS-6) (Annexure-8) in quadruplicate in serial order of account numbers and present at the post office along with money and other documents, if any. The agent will tender net amount of deposit by cash and gross amount of deposit by cheque and give a receipt in form ACG-17 for the commission paid in both the cases to be attached to the schedule. The schedule will be prepared separately for deposits by cash and cheque.

[MOF (DEA) letter No. 18-5/99-NS.II dated 28.3.2000 and D.G. Posts letter No. 107-16/97-SB dated 17.4.2000]

Note 1 :- Since no commission is payable on the refund of withdrawal and interest payable thereon and default fee paid on the defaulted instalments, it is essential that the particulars of such amounts are clearly indicated in the remarks column of the schedule so as to avoid any over payment of commission to the agent. The post offices will verify the schedule in order to see that the particulars of such amounts are correctly shown in the remarks column of the schedule. The amounts deposited towards such accounts will be deducted from the total amount of deposits in the schedule and the commission allowed on the net amount only.

[N.S.C. Nagpur letter No. 11866-87/AGY(3)-73 dated 10.5.1973 and D.G. Posts letter No. 107-16/97-SB dated 17.4.2000]

Note 2 :- It has been decided by the National Savings Commissioner that M.P.K.B.Y. agents who have more than 25 accounts may be given cyclostyled schedules indicating the name and address of the depositors, account number, amount of deposit, etc. by the Regional Director concerned so that the Mahila worker does not have to write these items every month. The serial number of the schedule can be left blank to be filled in by the Mahila agents. About 100 copies of the schedule will be supplied at a time. She will add the particulars of new members and score out the names of depositors who did not pay their deposits whenever found necessary before submitting the same to the post office.

[N.S.C. Nagpur letter No. 32060-72/AgY (7)-II Pt. dated 28-8-1976]

16. Authorities :- The various Authorities under the scheme shall be as follows:-

(a) **Appointing Authority :-** The Regional Director, National Savings (Govt. of India) of the area concerned will be the Appointing Authority. The Deputy Regional Director, National Savings (Govt. of India) of the area concerned will also act as the Appointing Authority except in the case of unregistered organisations. District Collectors/Deputy Commissioners of the Districts under the State Government will also be the Appointing Authorities besides Regional Director/Deputy Regional Directors, National Savings of the area concerned.

(b) **Issuing Authority :-** As in (a) above.

[N.S.C. Nagpur letter No. 12684-712/Tech/Agency/21-2/2002 dated 21.11.2002]

the benefit of an ad-hoc deduction, at the rate of 50% of the gross receipts of commission, when it does not exceed Rs. 60,000 during the year, be given to the authorised agents of Unit Trust of India and the agents of the following securities :-

- (1) National Savings Certificates (VIII Issue).
- (2) Post Office Time Deposit Accounts.
- (3) Post Office Recurring Deposit Accounts
- (4) National Savings Scheme Accounts.
- (5) Post Office Monthly Income Scheme Accounts.
- (6) Kisan Vikas Patras.
- (7) Public Provident Fund Accounts.
- (8) Deposit Scheme for Retiring Government Employees, 1989
- (9) Deposit Scheme for Retiring Employees of Public Section Companies, 1991.

[Central Board of Direct Taxes Circular No. 168/6/89-IT (A1) dated 27.2.1991 and 15.5.1991 circulated under MOF (DEA) letter No. F.3/53/89-NS II dated 28.6.1991 and D.G. Posts letter No. 61-40/91-SB dated 28.8.1991]

(4) If the gross commission earned during the year exceeds Rs. 60,000, no ad-hoc deduction will be allowed and admissibility of expenditure will be considered by the Assessing Officer as per provision of the Income Tax Act. Wherever complete and reliable accounts of expenditure are maintained, actual expenditure incurred can be allowed by the Assessing Officer.

[CBTD Circular No. 677 dated 28.1.1994]

8. Appointment of near relatives of EDBPM as agent under the SAS/MPKBY Agency System—Clarification regarding :- (1) Some Postal Circles had sought clarification about the eligibility of near relatives of EDBPM for appointment as agents under SAS/MPKBY Agency System. The matter has been examined in consultation with the Ministry of Finance (DEA) and it has been clarified by the Ministry that there is no bar in appointing relatives of EDBPM as agents under SAS. In so far as MPKBY is concerned there is no specific provision for appointing EDBPMs since this scheme is specifically for women.

(2) It is requested that this clarification may be brought to the notice of all concerned in your jurisdiction for information and guidance.

[D.G. Posts letter No. 107-4/2001-SB dated 10.1.2002]

9. Renewal of Agency :- The agency granted will be valid for a period of 3 years. The agent will get it renewed by submitting an application in form at Annexure 11, 45 days in advance of the expiry of the current agency along with agreement. The form at Annexure 11 has been obtained from the Regional Director, National Savings, Delhi who has devised it for the facility of the

10. Appointment of near relative of EDBPM as agent under the MPKBY Agency System—Clarification regarding :- (1) Some Postal Circles have sought clarification about the eligibility of near relative of EDBPM for appointment as agent under MPKBY Agency System. This matter has been reconsidered in the Ministry of Finance (DEA) and it has been decided not to appoint near relatives of EDBPMs as agents in view of the fact that EDBPMs are not eligible for appointment as agents under the MPKBY Scheme.

(2) It is requested that the clarification may be brought to the notice of all concerned in your Circle for information and guidance.

[D.G. Posts letter No. 107-4/2001-SB dated 22.10.2002]

11. Change of MPKBY Agent :- (1) Where the account has been initially opened through an agent, the depositor may seek change of agent in the following cases :-

- (a) In the case of death of the agent through whom the account was opened.
- (b) In case of termination of the agency/non extension of the agency of the agent through whom the account was opened.
- (c) Change of residence of the depositor either at the same station or by transfer from one station to another.
- (d) A depositor who opened the account directly but now wants to avail the services of the agent.

(2) In the above cases request for change of agent will be sent by the depositor to the concerned Regional Director, NSO (where the account was opened) and after the Regional Director has given his approval to change the agent, the depositor can utilise the services of that agent. In such cases, new agent can claim commission for subsequent deposits.

(3) The above procedure has been prescribed for change of agents in PPF accounts by the MOF (DEA) in their letters No. F.1/3/89-NS.II dated 31.7.1989 and 16.10.1989 and will also be applicable to such cases in R.D. accounts.

12. Stopping of appointment and renewal of agency under SAS and MPKBY Agency System by Regional Directors, NSO, with immediate effect :- The Ministry of Finance (DEA) have directed us vide letter No. F.2/1/2001-NS.I dated 15.11.2002, to stop appointment of agency and renewal of agency under SAS and MPKBY Agency System with immediate effect. They have also mentioned that the existing agency force under SAS and MPKBY should approach the concerned Appointing Authorities of the respective State Governments for getting new agency as well as renewal of old agency as per the prescribed rules. Henceforth, you are directed not to issue any fresh agency or renew old agency as stated above.

However, regarding PPF Agency System, the present system of appointment and renewal will continue with NSO till further orders.

[NSC Nagpur letter No. 12684-712/Tech./Agency/21-2/2002 dated 21.11.2002 addressed to all Regional Directors and Deputy Regional Directors, NSO.]