

**Government of Rajasthan**  
**Directorate of Treasuries and Accounts**  
**Vitta Bhawan, Janapath, Jaipur**

Circular No: F.5 (TH-75) DTA/Try/2011/~~21485~~ 22284 Dated: December 16, 2011

**CIRCULAR**

**Subject: To authorize Common Service Centers (CSCs) and Computer Service Providers (CSPs) for preparation and uploading of computerized salary bills under Integrated Financial Management System (IFMS)**

An online Pay Bill Module is being developed under Integrated Financial Management System (IFMS) for providing centralized web based application to all Drawing and Disbursing Officers (DDOs) for preparation of salary bills, arrear, bonus, leave encashment and DA arrear bills. It has been decided that in this system DDOs will prepare above referred bills of their employees on IFMS and send it online along with hard copy to Treasury concerned for passing. Treasury will authorize the bill online and print cheque or send electronic payment instrument to banks. Therefore, all these bills will be accepted only when they are prepared through IFMS and submitted to treasury in softcopy along with hard copy. Detailed instructions would be issued separately in this regard.

This module will be implemented in District Sikar from the salary month December 2011 (paid in January 2012) and in other districts from the month of February 2012 (paid in March 2012). DDOs would prepare and submit bills online if they have computer and internet facility. If computer and internet are not available in their office, services of Common Service Centers (CSCs) and Computer Service Providers (CSPs) may be availed as per the terms and conditions given in FD Circular No: F 1 (3) GFAR/2002 Dated 28 May 2002, DTA Circular no. F 5 (T-75)/Computerization/DTA/2002 Dated 2 July 2002 and FD Circular No: F 5 (TH-75) DTA/2010 Dated, 8 December 2010 (Copies enclosed). This has been approved by Finance Department vide ID No. 271100404 Dated 9 December 2011.

**Enclosed: As above**

  
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**Director**




**Copy forwarded for information and necessary action:**

1. All Principal Secretaries/ Secretaries/Special Secretaries, Government of Rajasthan
2. P. S. to Chief Secretary/Additional Chief Secretaries, Government of Rajasthan, Jaipur
3. Secretary and Commissioner IT & C, Government of Rajasthan, Jaipur
4. All Heads of Departments and Collectors
5. All Officers on Special Duty/Deputy Secretaries, Finance Department
6. All Treasury Officers/Sub-treasury Officers with direction to communicate this circular to DDOs associated with your Treasury/Sub-treasury.
7. Administrative Reforms Commission (Codification), Secretariat, Jaipur
8. System Analyst, Finance Department for uploading the circular on FD web site.

  
Director

*Copy Forwarded to PSA NIC with Bhawan for  
uploading this circular on DTA website.*

  
J.D. (IFS)